

LANDMINE & CLUSTER MUNITION MONITOR

Internship opportunities

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| Organisation: | Landmine and Cluster Munition Monitor |
| Location: | Virtual (Washington DC also possible) |
| Duration: | Temporary, 2-6 months according to availability |
| Starting date: | Immediately (but flexible) |

The Landmine and Cluster Munition Monitor is currently looking for an intern to provide immediate support to a small and dynamic team, working remotely or possibly at an office in Washington DC (to be discussed if such location is convenient).

Landmine and Cluster Munition Monitor (“the Monitor”) provides research and monitoring for the International Campaign to Ban Landmines (ICBL) and the Cluster Munition Coalition (CMC). The Landmine and Cluster Munition Monitor is a joint initiative of the International Campaign to Ban Landmines – Cluster Munition Coalition (ICBL-CMC) and provides the most up-to-date and relevant information on and assessment of the international community’s response to the problems caused by landmines, cluster munitions, and other explosive remnants of war.

Internship description

This internship position provides an exciting opportunity to develop research, fact-checking, operational, coordination and networking skills. The interns will be exposed to a wide range of researchers, organisations and individuals – including an international network of campaigners, as well as representatives of governments and international organisations.

The length of the internship is flexible, but most immediately will be focused on factchecking research and preparing for the First Review Conference for the Convention on Cluster Munitions to be held in Croatia in the second week of September. It is expected that the internship will be full-time, with the most busy period from early June to mid-August.

Please visit our website for more information: <http://www.the-monitor.org>

We are looking for candidates that are interested in the following area of work:

Monitoring and Researching

- Fact-checking Country Profile and other research drafts for factual errors and ensuring publishable quality in terms of style
- Searching and collecting images for the Monitor research publications
- Tracking reports submission and progress throughout the production process
- Researching, updating and compiling information in databases

Public Engagement, including Online

- Drafting content for the Monitor newsletter
- Updating the websites with information on Country Profiles, Landmine Monitor, and Cluster Munition Monitor
- Developing infographics, interactive maps and other data visualizations (if capable)

Qualifications

Monitor is looking for individuals who are studying for or have completed a university degree and who are interested in pursuing a career in campaigning, politics, journalism, international relations or a related field. In addition, the successful candidates will have:

- Strong motivation and demonstrate interest in disarmament, human rights and humanitarian issues
- Strong written and oral communications skills in English
- Very good knowledge of another language, particularly French, Spanish and/or Arabic is an asset
- Excellent organizational and analytical skills as well as attention to detail
- Very good computer skills, including knowledge and experience in all Microsoft Office software (Powerpoint, Word, Excel, Outlook, etc) is essential.
- Experience of website content management systems is an asset, as is graphic design.
- The ability to work as part of a team, as well as being proactive and working well under low supervision and to tight deadlines

How to apply

Please e-mail your CV and maximum one-page covering letter to internships-monitor@icblcmc.org as soon as possible.

Conditions

This internship can be conducted remotely, but could also be located at Human Rights Watch in Washington DC, should that be convenient. (A special process will occur for Washington DC applicants who are currently enrolled in an academic program, where the internship would officially be with Human Rights Watch.)

Unfortunately the Monitor is not in a position to offer any financial remuneration to interns. All interns are responsible for all expenses and costs incurred in undertaking an internship with the ICBL-CMC.

About the Organization

Landmine and Cluster Munition Monitor (“the Monitor”) provides research and monitoring for the International Campaign to Ban Landmines (ICBL) and the Cluster Munition Coalition (CMC). The Monitor has conducted neutral and independent research on landmine, cluster munition, and explosive remnants of war (ERW) issues since 1999. Each year the initiative produces reports with information on cluster munitions and mine use, production, trade, stockpiling, contamination, clearance, casualties, victim assistance, and support for mine action. *Landmine Monitor* and *Cluster Munition Monitor* Reports are seen as the most comprehensive source of information on mines, cluster munitions, and other ERW. The Monitor also produces a series of thematically relevant Fact Sheets and Briefing Papers, country profiles for every country in the world, in addition to maps and tables on thematic issues.

Research for the Monitor is driven though both its network of researchers worldwide and its nine-member Editorial Team, which is divided into thematic teams and composed of Editors well-respected for their expertise and impartiality of reporting. The Monitoring and Research Committee oversees the running of the Monitor and ensures the accuracy of its reporting.